2023 Personal Tax Checklist

CHARTERED PROFESSIONAL ACCOUNTANTS HUITON VALVANO GROVER Philipp LLP 4308 Village Centre Court Mississauga ON L4Z IS2

Changes to mailing address or contact information.
Details on sale of princinple residence or other real estate properties
NEW: Provide information on Canadian real estate that you held in trust during the year, or information on Canadian real estate you own if you are a
non-resident (UHT-2900).
Canada Revenue Agency correspondence

Slips

1
T4 slips (Employment income)
Employment insurance benefits (T4E)
Interest, dividends, mutual funds (T3, T5, T5008, T5013)
Tuition / education receipts (T2202A)
Canada Child Care Benefit (RC62)
Old Age Security and CPP benefits (T4A-OAS, T4AP)
Other pensions and annuities (T4A)
Social assistance payments (T5007)
Workers' compensation benefits (T5007)
All other information slips (T4RSP, T4RIF)
Foreign Income
US Income Slips (1099-INT & DIV, SSA-1099, PEN-1099-R)
US Foreign Bank Account & Reporting (FBAR)
Closer Connection Exception (IRS-8840)
Postdoctoral fellowship income
Statement of Contract Payments (T5018)

Receipts (Please Summarize)

Receipes (Frease Summarize)
RRSP contribution receipts
Support for a child, spouse or common-law partner
Professional or union dues
Medical expenses
NEW: METC (Medical Expense Tax Credit for Surrogacy and Fertility)
require detailed expense information. Only expenses obtained in Canada
are eligible
Tuition for Self or Dependent Children
Senior transit pass receipts (Over 65) Maximum \$3,000
Charitable donations
Political contributions
Child care expenses
Adoption expenses
Moving expenses
Interest paid on student loans
Employment expenses
Office - in-home expenses
Exams for professional certification
Eligible educator school supplies
Digital news subscription expense with a qualified Canadian journalism
organization

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Investments

Broker statements, statements of capital gains and losses
Investment counsel fees
Interest on money borrowed to purchase investments
Sale of other investments (i.e. real estate)
T1135 Foreign Reporting Documentation
Information about crypto asset transactions

Other documentation

Rental income and expense summary
Business income and expense summary
Automobile / Travel logbook and expenses
Disability Tax Credit Certificate (T2201)
Caregiver amount supporting a relative or child with disability
Declaration of Conditions of Employment (T2200)
Custody Arrangement documentation
Property taxes and rent paid
Amount for eligible dependant
Home accessibility
First time home buyer
Labour Mobility (Summary of travel and lodging expenses)
Multi-generational Home renovation summary