

JUNIOR ACCOUNTANT

As a Junior Accountant at Hufton Valvano Grover Philipp LLP (HVGP), you will be responsible for working with our team, primarily on personal income tax returns, assurance and compilation engagements and associated corporate tax returns. We are looking for an individual who is committed to a career in public accounting. Candidates must be able to work within a confidential environment, be flexible and adaptable to the varying requirements of the role, who can work independently and be a strong team player. We offer a flexible work environment and offer flex days, social events and a modern work environment with great natural lighting located minutes from Square One and all major transit. Our firm is growing and looking for motivated individuals to join our team.

Role

Reporting to the Managers and Partners, the Junior Accountant - Student will prepare a variety of personal and corporate tax returns as well as complete full-service bookkeeping work. As the Junior Accountant advances in the role, the incumbent takes on preparing compilation and review engagement working paper files to be reviewed by senior management.

Job description:

- Prepare personal tax returns.
- Preparation of full bookkeeping services for external businesses.
- Prepare compilation engagements.
- Assist with audit work on audit engagements with a senior accountant.
- Prepare corporate tax returns.

Required skills:

- Strong written and verbal communication skills.
- Ability to work independently as well as in a team environment.
- Strong analytical ability.
- Problem solving skills.
- Commitment to high quality work and client service.

Length of Internship:

January 2025 to April 2025

Location:

Mississauga, Ontario – Square One.

Please send resumes to Zachary DiPrata (zdiprata@hvgp.ca)

